



Listing Information Form

(Must be completely filled out)

Altius Transaction # _____

MLS # _____

Listing Agent: _____

Phone: _____

Co-Agent (If Applicable): _____

Phone: _____

Company: _____

Phone: _____

Address: _____

Phone: _____

Transaction Coordinator: Yes (\$249 fee applies) No

Property Type: Residential Multiple Units Commercial Farm Land New Construction _____

Property Info	Street Address		City	State	Zip
	Listing Price	Listing Date	Expiration Date	Commission (Less than 6% must be approved by manager)	
	Year Built	Total Sq Ft	Taxes	Home Owners Association Dues	

Seller Information	Mr. & Mrs. () Mr. () Mrs. () Miss () Other ()			Seller's Name on MLS? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	First name(s)			Last Name(s)		
	Street Address (If different from property address)			City	State	Zip
	Phone(s): Home ()		Work ()		Cell ()	

Referral Info	REFERRAL DISCOUNT INFORMATION				
	Company Name		Sales Associate	Phone	Referral Amount %
	Street Address		City, State	Zip Code	Tax ID #

Misc.	Title/Escrow Company Name		Agent / Officer	Phone	Fax
	Home Warranty Company Name		Agent / Officer	Phone	Fax

Show Inst	Show Instructions (If you cannot be reached)				
	Key Box: Yes <input type="checkbox"/> No <input type="checkbox"/>		Location _____		
Special Showing Instructions: _____					